

Within formats, replace ZZ with applicable car vendor code—AL, ET or ZL

CAR AVAILABILITY AND RATES

Display with flight segments	CAZZS# (# = air segment)
Display without flight segments	CAZZMIA05SEP-08SEP/ARR-10A-10A
Display Local Availability & Rates	CAZZORLR0205SEP-08SEP/ARR-10A-10A
Display One-way between Airport	CAZZSFO30JAN-05FEB/ARR-9A-4P/DO-LAX
Display One-way Airport to Local	CAZZMIA05SEP-08SEP/ARR-10A-10A/DO-ORLR02
Display One-way Local to Airport	CAZZORLR0205SEP-08SEP/ARR-10A-10A/DO-TPA
Display One-way Local to Local	CAZZORLR0205SEP-10SEP/ARR-10A-10A/DO-ORLC01

OPTIONAL SHOP QUALIFIERS

Display by Car Type	/VT-ICAR
Display Contracted Rate or Direct Bill	/CD-contractid
Display Contracted Rate/Billing Number required	/CD-contractid/ID-billingnumber
Display Contracted Rate with Loyalty Number†	/CD-contractid/ID-emclubno (if billing # required, use sell qualifier below)
Display in a different currency	/FC-XXX (ex: /FC-CAD)
Display by Emerald Club number	/ID-emclubno
Display Unlimited Miles	/MI-U

SELL FORMATS

Reference Sell from Availability Display	CS1 (1 = line number)
Direct Sell between Air Segments	CSZZS#/VT-ICAR (# = segment number)
Direct Sell after one-way Air Segment	CSZZS#/VT-ICAR/DD-04NOV/RT-10A (# = segment number)
Direct Sell without Air Segment	CSZZMIA05SEP-08SEP/ARR-10A-10A/VT-ICAR
Direct Sell Local Location	CSZZORLR0205SEP-08SEP/ARR-10A-10A/VT-ICAR
Passive Segment	11ACSSZJFK12MAR-16MAR/VT-ECAR/ARR-6P-8P/CF-12345678

OPTIONAL SELL QUALIFIERS

(SI field should be last qualifier)

†Billing Number (when shop contains Contract & Loyalty Number)	/G-CCZZbillingnumber
Billing Reference	/BR-XXXXXXX (up to 25 alphanumeric for PO, job number, etc.)
Child Seat/Infant Seat	/SQ-CST (use a - (dash) between multiple entries)
Coupon Code	/PC-XXXXXXXXXX
Credit Card Guarantee	/G-CCXX123456789123EXPMYY (XX=Credit card code)
Direct Sell with Contract ID, Loyalty Number and Billing Number	/CD-contractid/ID-emclubno/G-CCZZbillingnumber
Flight Information	/ARR-AA324 (AA=airline code, 324=flight #)
Name (if different than first name in PNR)	/P# (# = passenger name number)
Navigational Equipment	/SQ-NVS (use a - (dash) between multiple entries)
Renter Email Format	/EM-abcdef123@xxxcompany.com
Renter Telephone (Standalone format)	AP M 555-123-4567
Supplemental Information	/SI-XXXX (use a . (period) between multiple entries)
Voucher Payment (see Helpful Hints section)	/SI-VI--XXXXXXX (two dashes following VI)
Voucher Payment-Full Credit (Expanded Electronic Voucher)	/VV-FC/BN-Cbillingnumber Steps 2 & 3; ER, then CVP/S#/ET (# = seg no.)
Voucher Payment-Days/Group (Expanded Electronic Voucher)	/VV-GDA/BN-Cbillingnumber Steps 2 & 3; ER, then CVP/S#/ET (# = seg no.)
Voucher Payment-Value (Expanded Electronic Voucher)	/VV-EUR123.45/BN-Cbillingnumber (destination currency) Steps 2 & 3; ER, then CVP/S#/ET (# = seg no.)

LOCATIONS

Display list of locations by city	CLZZNYC
Display list of locations by state	CLZZUSFL-R (ex., R = vicinity code for RESORT, etc.)
Display list of locations by country	CLZZGB-X (ex., X = vicinity code for RAIL, etc.)
Display airport location policy	CPOZZORD or GGCARZZORD
Display local location policy	CPOZZORLR02 (limited)

MISCELLANEOUS

Cancel Segment	XE# (# = segment number)
Redisplay Car Quote	MPCA
Convert currency	FQC100EUR/USD
Find Currency and Country Codes	DC COUNTRY NAME
Display Rate Rule from Availability	CR# or RTSVCC# from PNR (# = line or segment number)
Voucher Print (retrieve after booking)	CVP/S#/ET (# = segment number)

Helpful Hints

- A reservation is not complete until the itinerary is ended, ET or ER must be entered after all sells or modifications.
- Do not add Loyalty number with modify format, it needs to be on original shop or direct sell.
- The billing number (*if required*) should be on the original booking, but IF you are modifying to add a billing number, THEN the Contract ID (*and* Loyalty number, if applicable) must also be passed again in the same entry.
- Verify your confirmation number and rate after a modify, it may have changed due to a forced cancel/rebook.
- To determine which is the correct voucher format to use for your contract, please contact your Alamo/Enterprise/National representative.
- For “Value” vouchers, use the currency used by the destination station.
- To redeem coupons, one can be booked via GDS on your original res by using the coupon qualifier on your sell format. If you need to redeem more than one on the same reservation, please visit the TA version of our brand website (as listed below), where you can book under your IATA and redeem up to three certificates.
- When booking multiple items in the SI field, please use a period to separate items.
- When booking multiple items in the SQ field, please use a dash to separate items.
- The alpha code at the end of the confirmation number will alert you to the level of service at the pick-up location:
 - AISLE: Follow signs to the **Emerald Aisle**, choose any car, and proceed to the exit booth
 - BOOTH: Follow signs to the **Emerald Club Booth**, show ID, and collect your keys and go
 - COUNT: Renters will need to stop at the **rental counter** or may use the rental kiosk for processing
 - EXCNT: Proceed to the designated **Emerald Club Executive counter**, show ID, collect your keys and go
 - EXSEL: Follow signs to the **Executive Selection**, choose any car, and proceed to the exit booth
 - PRSVC: **Priority Service** - Only available in countries outside US and CA
 - RESERV: Locate the vehicle row of the **reserved** car class, choose any car, and proceed to the exit booth
- Emerald Club Special Notes
 - To access the special benefits available to Executive Elite level Emerald Club members, including guaranteed availability in US & CA with 24-hour notice, be sure to include their loyalty number in the shop or direct sell formats.
 - The Meet & Greet service offered to Executive VIP level Emerald Club members is not supported for bookings made via the GDS, however, if the member would like to change their profile to Greet Only instead--then reservations can be booked via GDS.

Assistance

Travel Advisor Websites

<https://nationalcar.com/ta>
<https://ta.alamo.com/>
<https://ta.enterprise.com/>

Mobility (advance arrangement for adaptive devices)

MobilityAdministration@ehi.com